

School of Arts & Culture

Mexican Heritage Plaza

POSITION OVERVIEW

The School of Arts and Culture at Mexican Heritage Plaza (SOAC) is seeking a creative team player to become our Video Technician. The SOAC invites applications and nominations of candidates with the skills, characteristics, and experience described below. The ideal start date for this position is 5/6/2024. However, applications and nominations will be accepted until the position is filled.

ORGANIZATIONAL BACKGROUND

SOAC envisions a world where creativity inspires compassion and vibrant communities. The organization's mission is to catalyze creativity and empower the community. SOAC is guided by the following values:

- **CREATIVITY:** We believe in the transformative power of the arts. Creativity is the foundation of our humanity.
- **HERITAGE:** Heritage encompasses cultural traditions and foundations that groups share. We connect to our collective past experiences as they inform and help to define current contexts and future hopes. We celebrate our heritage even as we create new experiences.
- **INCLUSION:** Inclusion is a state of belonging. The School believes that equitable access to resources ensures a thriving community. Therefore, the Mexican Heritage Plaza is open and welcoming to everyone.
- **PLACE:** The concept of place is broader than a single facility. As an anchor organization for East San Jose, the School of Arts and Culture activates the vibrancy and celebration of our local community. We take pride in the richness and potential of our Eastside neighborhoods.
- **SERVICE:** The School considers itself a servant of the community. We recognize that in order to inspire leadership, we must approach every interaction from a place of humility and respect.

With a dynamic staff, the SOAC delivers unique classes, activates the Mexican Heritage Plaza (MHP) through community events, and offers cultural programs that embrace all, while rooted in Mexican Arts. By activating the MHP, the SOAC serves local residents engaging over 100,000 people annually in community events and arts experiences.

POSITION DESCRIPTION

The Video Technician works on a per-event basis for the Production Department. The Video Technician works collaboratively and creatively with the rest of the Production staff to deliver on client requests as documented in the production schedule(s), shot list(s), run of show(s), and other production notes. Some shoots will be on-location, the ideal candidate will have a vehicle and ability to transport themselves and equipment to shoots when necessary.

The Video Technician is an on-call position and reports to the Video Production Manager and/or the Video Director on a project. The probationary period will run 90 days from the Video Technician's start date. The hourly pay range for this position is \$25 - \$45 per hour, depending on education, experience level, and event call. Hours for this position range by need and season; typically 8 - 20 hours per week.

GENERAL RESPONSIBILITIES AND DUTIES

- Set up and strike video equipment, including cameras, tripods, microphones, and lighting.
- Upload and organize digital assets following naming convention.
- Maintain and organize cable, audio, video, and lighting equipment.
- Operate Blackmagic camera systems and accessories; including switcher, recorder, and gimbal.
- Implement technical documents, including shot lists, production schedules, run of shows, and other production notes.
- Drive pre and post-production process; direct multi-camera shoots; direct staff, manage schedule, and execute the project.
- Understand and enforce the safety and policy requirements of the School of Arts and Culture.

REQUIRED QUALIFICATIONS

- 1) Fluent in English.
- 2) Experience engaging with diverse stakeholders.
- 3) Knowledge of video equipment: Cameras, lights, audio, switcher, recorder, gimbal, and experience with Blackmagic camera systems.
- 4) Highly skilled in video image capture: Sensor formats, ISO, exposure techniques, lenses, filters, follow focus, resolution, frame rates, recording formats, bitrate, camera audio/sync, color space, and LUTs.
- 5) Skilled in video editing, and color correction RAW/LOG footage.
- 6) Proficient in Adobe Creative Suite: Premiere Pro, After Effects, Media Encoder.
- 7) High-level problem-solving, high attention to detail, strong organizational skills, and the ability to manage multiple projects simultaneously and meet tight deadlines.
- 8) Ability to lift 35 pounds comfortably.

DESIRED QUALIFICATIONS

- 1) Fluent in Spanish.
- 2) Skilled in photography: familiar with Sony camera systems, Adobe Lightroom, and Adobe Photoshop.
- 3) Commitment to the importance and values of community development and empowerment.
- 4) Cultural sensitivity and awareness of the unique challenges and opportunities of the East San Jose community.
- 5) Commitment to continuous learning and improvement.
- 6) An optimistic and collaborative work style.
- 7) Comfort with a high-paced, multi-tasked work environment.

HOW TO APPLY

Send resumes, portfolios, and websites to the following contact: Fidel Gomez "Video Production Manager" at Fidel@mhplaza.com